

Meeting of the Operations Committee of the Byron Public Library District  
March 4, 2019

Committee Members Present: Susan O'Neil, David Conley, and Rich Pleniewicz

Also Present: Emily Porter, Director

Absent: None

Mrs. O'Neil called the meeting to order at 5:02 p.m.

Mrs. Porter presented a draft of the Materials Policy that broadened the definition of KIT. Prior to, STEM Kits and Hotspots were listed individually in the policy. Mrs. Porter recommended these two item types, as well as any other unorthodox materials that might be circulated in the future, be listed as a KIT in the materials policy.

Mrs. Porter noted updates to the progress of the Strategic Plan. Specifically, Ms. Gyorkos has finished working on a style guide for the electronic sign. Mrs. Porter plans to mail letters to community organizations that will encourage community use of the electronic sign.

Mrs. Porter also discussed the progress of the strategic plan in general. Of the few goals left to tackle, starting a teen department is one of the most significant and costly. Mrs. Porter strongly feels that BPLD can and should continue with the plan to hire a Head of Teen Services despite the current financial hindrances, including the decrease of the value of the power plant and the future increases of minimum wage.

The Strategic Plan outlines several avenues to serve the underserved. Besides the teens, another area with room for improvement is the homebound population. While BPLD technically offers delivery service to homebound patrons, the committee suggested some improved methods, such as looking into varying degrees of bookmobiles, volunteer enlistment, as well as potential partnerships with other community and national organizations like Meals on Wheels.

The meeting adjourned at 5:50 p.m.

Respectfully submitted,  
Emily Porter, Director